



# SOPHISTICATED TEST AND INSTRUMENTATION CENTRE (STIC)

(A joint venture of KSCSTE, Govt. of Kerala and Cochin University of Science & Technology, Kochi)

Cochin University Campus, Cochin University P.O., KOCHI – 682 022, Kerala, India.

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Our Ref. No. STIC/10/2023-24/ 1524

Date : 13.03.2024

From  
THE DIRECTOR

**STIC Invites quotation for the engagement of full time Security Guard for its Office at Cochin University Campus, South Kalamassery, with the following terms and conditions.**

Terms and Conditions:

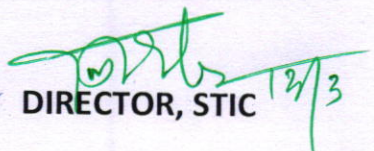
1. The person should be in the age group of 25 to 55 years and educated at least up to Class VII<sup>th</sup>.
2. He should be physically fit and medically certified for good health
3. The Agency should submit the Character and Police Clearance Certificate of their employees on deployment along with a passport size photograph not more than six month old
4. The person should be well trained and experienced in security duties at similar places/offices.
5. The validity of the contract will be for a period of one year which may further extended as per requirement.
6. If the services of the Agency or its employees is not satisfactory, the contract may be terminated by either party by giving one month's notice
7. The Agency should have a valid license as a Security Agency with the Labour Commissioner and should satisfy the regulatory and other requirements for Security Agencies as stipulated by the Government.
8. The Agency shall provide list of existing customers and their contact details along with the quotation.
9. The Agency should pay all existing and future taxes, rates, cess, charges, assessments, outgoings and impositions of every descriptions for the time being payable in respect of Security Agency.
10. The Agency should comply at all time with all statutory and other requirements for ensuring the health, safety and welfare of the persons deployed as security.
11. The Agency should pay all local and other taxes, rates and other levies in respect of Security Agency to the Govt. or any local authority.
12. The Agency should indemnify and keep indemnified STIC against any loss, damages, fines, premiums, levies, costs, charges and expenses that STIC may suffer or incur on account of breach of any law, rules and regulations of the Government or any local authority or breach of any term or covenant of the Contract or of these present
13. The Agency should have Provident Fund registration for its employees fund also Service Tax / GST Registration.
14. The Security Agency to whom contract is awarded, shall be responsible for theft, damage etc. to the property of STIC, if such theft / damage is found to be taken place due to negligence of Security Guard on duty.

**Interested Agencies may quote their lowest rates (for both 8 hr. per day / 12 hr. per day duty) with their terms and conditions to the Office of the Undersigned by post on or before 23.03.2024 (SATURDAY).**

To



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DIRECTOR, STIC